

SIGNAL HILL  
SOUTH EL MONTE  
SOUTH GATE  
TEMPLE CITY  
WALNUT  
WEST HOLLYWOOD  
WESTLAKE VILLAGE  
WHITTIER

**IT IS RECOMMENDED THAT YOUR BOARD ACTING AS THE GOVERNING BODY  
OF THE CONSOLIDATED FIRE PROTECTION DISTRICT OF LOS ANGELES  
COUNTY:**

1. Accept \$1,036,910 in grant funding, #2009-SR-24-K023, from DHS/FFEMA FY 2009 Urban Search and Rescue Readiness Cooperative Agreements.
2. Approve the attached Appropriation Adjustment recognizing \$652,000 grant funding, #2009-SR-24-K023 and appropriating the funds in the District's Special Services Budget Unit.
3. Authorize the Fire Chief, or his designee, to sign any documents required by the DHS/FEMA that are associated with the administration and management of this grant.

**PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION**

The purpose of the DHS/FEMA FY 2009 Urban Search and Rescue Readiness Cooperative Agreements grant is to fund services and supplies, salaries and employee benefits, and fixed assets to allow the District firefighters and rescue teams to complete their mission.

Approval of the recommendation now before your Board to accept the grant funding will allow sufficient funding for preparedness, operations, and maintenance of the District's Urban Search and Rescue (US&R) Task Force, and will address the following:

- |                                  |           |
|----------------------------------|-----------|
| • Salaries and Employee Benefits | \$492,000 |
| • Fixed Assets                   | \$160,000 |

Fixed asset purchases will include communication equipment, rescue equipment, and FEMA Incident Response Vehicles (FIRVs).

Implementation of Strategic Plan Goals:

Approval of the recommended action is consistent with the County's Strategic Plan Goal #1, Operational Effectiveness, and Goal #5, Public Safety.

**FISCAL IMPACT/FINANCING**

The 2009-10 Adopted Budget includes \$384,000 funding for this grant. With your Board's approval of the attached Appropriation Adjustment, sufficient funding will be available in the District's Special Services Budget Unit to address the projected needs for this fiscal year.

There is no cost share or matching fund requirements.

There is no impact on net County cost.

**FACTS AND PROVISIONS/LEGAL REQUIREMENTS**

The performance period for the DHS/FEMA FY 2009 Urban Search and Rescue Readiness Cooperative Agreements is from May 1, 2009 through August 31, 2010.

**CONTRACTING PROCESS**

Purchase of services and supplies is under the statutory authority of the County Purchasing Agent. Any and all purchases will be requisitioned through, and accomplished by the Purchasing Agent in accordance with the County's purchasing policies and procedures, established by the Internal Services Department.

**IMPACT ON CURRENT SERVICES (OR PROJECTS)**

Approval of the recommended action will ensure the District's ability to provide effective and essential levels of public safety to the residents of Los Angeles County, as well as expand the quality and productivity of the District's emergency services.

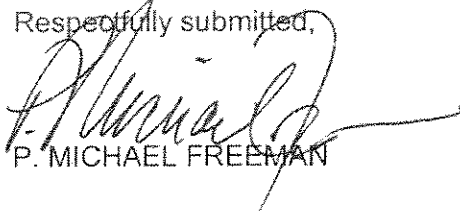
The Honorable Board of Supervisors  
August 18, 2009  
Page 4

CONCLUSION

Upon approval by the Board of Supervisors, please instruct the Executive Officer to return a copy of the adopted board letter to:

1. Consolidated Fire Protection District of Los Angeles County  
Executive Office, Emergency Operations  
1320 North Eastern Avenue  
Los Angeles, CA 90063  
Attention: Chief Deputy Daryl L. Osby

Respectfully submitted,



P. MICHAEL FREEMAN

PMF:vg

Attachments

c: Chief Executive Officer  
Acting County Counsel  
Auditor-Controller  
Executive Officer, Board of Supervisors

PINK

76R 352M 11/83

BOARD OF  
SUPERVISORS  
OFFICIAL COPYCOUNTY OF LOS ANGELES  
REQUEST FOR APPROPRIATION ADJUSTMENTDEPT'S  
NO. 390-01

DEPARTMENT OF FIRE

AUGUST 18, 2009

AUDITOR-CONTROLLER:

THE FOLLOWING APPROPRIATION ADJUSTMENT IS DEEMED NECESSARY BY THIS DEPARTMENT. WILL YOU PLEASE REPORT AS TO ACCOUNTING AND AVAILABLE BALANCES AND FORWARD TO THE CHIEF EXECUTIVE OFFICER FOR HIS RECOMMENDATION OR ACTION.

## ADJUSTMENT REQUESTED AND REASONS THEREFOR

FY 2009-10  
4 - VOTESOURCESFire Department  
Special Services Budget Unit  
Federal - Other  
DA1-FR-90-9001-40100-40191  
\$652,000USESFire Department  
Special Services Budget Unit  
Salaries & Employee Benefits  
DA1-FR-1000-40100-40191  
\$492,000Fire Department  
Special Services Budget Unit  
Fixed Assets - Equipment  
DA1-FR-6030-40100-40191  
\$160,000

## SUMMARY TOTAL

## SOURCES:

\$ 652,000

## USES:

\$ 652,000

JUSTIFICATION: RECOGNIZING FEMA 09 GRANT FUNDING (#2009-ST-24-K023) AND APPROPRIATING THE FUNDS IN THE DISTRICT'S SPECIAL SERVICES BUDGET UNIT.

ADOPTED

BOARD OF SUPERVISORS  
COUNTY OF LOS ANGELES

ASSISTANT CHIEF, FINANCIAL MANAGEMENT DIVISION

CHIEF EXECUTIVE OFFICER'S REPORT

# 4 4

AUG 18 2009

REFERRED TO THE CHIEF  
EXECUTIVE OFFICER FOR-

ACTION

APPROVED AS REQUESTED

AS REVISED

✓ RECOMMENDATION

August 3 20 09

Shel Will  
CHIEF EXECUTIVE OFFICER

AUDITOR-CONTROLLER

BY Karen Shikuma

APPROVED (AS REVISED):  
BOARD OF SUPERVISORS

20

NO. 003

July 30 20 09

BY

DEPUTY COUNTY CLERK

SEND 6 COPIES TO THE AUDITOR-CONTROLLER



Department of Homeland Security, FEMA  
Grant Programs Directorate

May 14, 2009

Washington, D.C. 20533

Mr. James Powers  
County of Los Angeles Fire Department  
P.O. Box 910901  
Los Angeles, CA 90063-3294

Dear Mr. Powers:

I am pleased to inform you that the Grant Programs Directorate has approved the application for funding under the FY 09 Urban Search & Rescue Readiness Cooperative Agreements in the amount of \$1,036,910 for County of Los Angeles Fire Department.

Enclosed you will find the Grant Award and Special Conditions documents. This award is subject to all administrative and financial requirements, including the timely submission of all financial and programmatic reports, resolution of all interim audit findings, and the maintenance of a minimum level of cash-on-hand. Should you not adhere to these requirements, you will be in violation of the terms of this agreement and the award will be subject to termination for cause or other administrative action as appropriate.

If you have questions regarding this award, please contact:

- Program Questions, Marilyn Grim, Program Manager at (202) 646-4251;
- Financial and Payment Questions, Grants Management Division (GMD) at (866) 927-5646, or send an email to ask-GMD@dhs.gov.

Congratulations, and we look forward to working with you.

Sincerely,

W. Ross Ashley, III  
Assistant Administrator, Grant Programs Directorate

Enclosures



Department of Homeland Security, FEMA  
Grant Programs Directorate  
Grants Management Division

Washington, D.C. 20531

May 14, 2009

Mr. James Powers  
County of Los Angeles Fire Department  
P.O. Box 910901  
Los Angeles, CA 90063 - 3294

Reference Grant Number: 2009-SR-24-K023

Dear Mr. Powers:

I am pleased to inform you that my office has approved the following budget categories for the aforementioned grant award in the cost categories identified below:

Category	Budget
Personnel	\$346,898
Fringe Benefits	\$170,102
Travel	\$60,000
Equipment	\$78,000
Supplies	\$208,910
Construction	\$0
Contractual	\$38,000
Other	\$135,000
Total Direct Cost	\$1,036,910
Indirect Cost	\$0
Total Project Cost	\$1,036,910
Federal Funds Approved:	\$1,036,910
Non-Federal Share:	\$0

Program Income:

If you have questions regarding this award, please contact:

- Financial and Payment Questions, Grants Management Division (GMD) at (866) 927-5646,  
or send an email to [ask-GMD@dhs.gov](mailto:ask-GMD@dhs.gov).

Congratulations, and we look forward to working with you.

Sincerely,

A handwritten signature in cursive script, appearing to read "Lisa A. Lewis".

Lisa A. Lewis

Division Director, Grants Management Division





Department of Homeland Security FEMA  
Grant Programs Directorate

Cooperative Agreement

PAGE 1 OF 4

1. RECIPIENT NAME AND ADDRESS (including Zip Code)

County of Los Angeles Fire Department  
P.O. Box 910901  
Los Angeles, CA 90063-3204

4. AWARD NUMBER: 2009-SR-24-K023

5. PROJECT PERIOD: FROM 05/01/2009 TO 08/31/2010

BUDGET PERIOD: FROM 05/01/2009 TO 08/31/2010

6. AWARD DATE 05/14/2009

7. ACTION

8. SUPPLEMENT NUMBER  
00

Initial

9. PREVIOUS AWARD AMOUNT

\$ 0

1A. GRANTEE IRS/VENDOR NO

956000927

3. PROJECT TITLE

FY 2009 Urban Search and Rescue Readiness Cooperative Agreement

10. AMOUNT OF THIS AWARD

\$ 1,036,910

11. TOTAL AWARD

\$ 1,036,910

12. SPECIAL CONDITIONS

THE ABOVE GRANT PROJECT IS APPROVED SUBJECT TO SUCH CONDITIONS OR LIMITATIONS AS ARE SET FORTH  
ON THE ATTACHED PAGE(S).

13. STATUTORY AUTHORITY FOR GRANT

This project is supported under Consolidated Security, Disaster Assistance, and Continuing Appropriations Act, 2009, P.L. No. 110-329

15. METHOD OF PAYMENT

PAPRS

AGENCY APPROVAL

GRANTEE ACCEPTANCE

16. TYPED NAME AND TITLE OF APPROVING DHS OFFICIAL

W. Ross Ashley, III  
Assistant Administrator, Grant Programs Directorate

18. TYPED NAME AND TITLE OF AUTHORIZED GRANTEE OFFICIAL

James Powers  
Deputy Fire Chief

17. SIGNATURE OF APPROVING DHS OFFICIAL

19. SIGNATURE OF AUTHORIZED RECIPIENT OFFICIAL

19A. DATE

6/8/09

AGENCY USE ONLY

20. ACCOUNTING CLASSIFICATION CODES

FISCAL YEAR	FUND CODE	BUD. ACT	OPC.	DIV. REG.	SUB.	POMS	AMOUNT
4	2	SR	90	00	00		1036910

21. W454514N11



Department of Homeland Security  
FEMA  
Grant Programs Directorate

**AWARD CONTINUATION  
SHEET**  
**Cooperative Agreement**

PAGE 2 OF 4

PROJECT NUMBER 2009-SR-24-K023

AWARD DATE 05/14/2009

**SPECIAL CONDITIONS**

1. The grantee and any subgrantee shall comply with the most recent version of the Administrative Requirements, Cost Principles, and Audit Requirements. A non-exclusive list of regulations commonly applicable to DHS grants are listed below:
  - A. Administrative Requirements
    1. 44 CFR Part 13, Uniform Administrative Requirements for Grants and Cooperative Agreements to State and Local Governments
    2. 2 CFR Part 215, Uniform Administrative Requirements for Grants and Agreements with Institutions of Higher Education, Hospitals, and Other Non-Profit Organizations (OMB Circular A-110)
  - B. Cost Principles
    1. 2 CFR Part 225, Cost Principles for State, Local and Indian Tribal Governments (OMB Circular A-87)
    2. 2 CFR Part 220, Cost Principles for Educational Institutions (OMB Circular A-21)
    3. 2 CFR Part 230, Cost Principles for Non-Profit Organizations (OMB Circular A-122)
    4. Federal Acquisition Regulations (FAR), Part 31.2 Contract Cost Principles and Procedures, Contracts with Commercial Organizations
  - C. Audit Requirements
    1. OMB Circular A-133, Audits of States, Local Governments, and Non-Profit Organizations
2. Recipient understands and agrees that it cannot use any federal funds, either directly or indirectly, in support of the enactment, repeal, modification or adoption of any law, regulation or policy, at any level of government, without the express prior written approval of FEMA.
3. The recipient agrees that all allocations and use of funds under this grant will be in accordance with the FY 2009 Urban Search and Rescue Readiness program guidance and application kit.
4. The grantee shall transfer to DHS the appropriate share, based on the Federal support percentage, of any refund, rebate, credit or other amounts arising from performance of this agreement, along with accrued interest. The grantee shall take necessary action to effect prompt collection of all monies due or which may become due and to cooperate with DHS in any claim or suit in connection with amounts due.
5. Program income is income earned as a result of grantee or sub-grantee grant-supported activity, or earned as a result of the grant agreement during the Period of Performance. Program income shall be added to the award of funds under this grant and shall be used to expand the approved program activities. The grantee shall submit a written list of expanded activities to be accomplished as a result of the Program Income funds. This list shall be submitted to the DHS Assistance Officer for review and the approval within 20 days of receipt of program income.
6. Within ninety (90) days from the expiration date of the Performance Period, overpayment of funds shall be remitted to the Assistance Officer by check payable to DHS. An overpayment represents the difference between allowable actual expenditures and total DHS payment received by the grantee.

*Just*



Department of Homeland Security  
FEMA  
Grant Programs Directorate

**AWARD CONTINUATION  
SHEET**

PAGE 3 OF 4

**Cooperative Agreement**

PROJECT NUMBER 2009-SK-24-K023

AWARD DATE 03/14/2009

**SPECIAL CONDITIONS**

7. One copy of any articles planned for publication will be submitted to the DHS Project Officer simultaneously with its submission for publication. Following publication, a copy of each published paper shall be submitted to the DHS Project Officer. The grantee must follow all publication marking requirements in the FY 2009 program guidance and application kit.
8. DHS, through authorized representatives, has the right, at all reasonable times, to make site visits to review project accomplishments and management control systems to provide such technical assistance as may be required. If any site visit is made by DHS on the premises of the grantee or a contractor under an award, the grantee shall provide and shall require its contractors to provide all reasonable facilities and assistance for the safety and convenience of the Government representatives in the performance of their duties. All site visits and evaluations shall be performed in such a manner that will not unduly delay the work.
9. The parties understand that information and materials provided pursuant to or resulting from this cooperative agreement may be export controlled, sensitive, for official use only, or, otherwise protected by law, executive order or regulation. The Grantee is responsible for compliance with all applicable laws and regulations. Nothing in this cooperative agreement shall be construed to permit any disclosure in violation of those restrictions.  
  
The grantee shall not be granted access to classified information under this cooperative agreement. If security restriction should happen to apply to certain aspects of the proposed activity, the grantee will be informed. In the event that the scientific work under this cooperative agreement may either need classification or involve access to or storage of any classified data, the Government shall make a decision on the need to classify, or require such access or storage within 30 days after receipt of a written notice from the grantee. If the decision is affirmative, the Government may invoke the termination clause, as appropriate.
10. The grantee, sub-grantees and contractors receiving funds from this grant shall comply with the Buy American Act (41 U.S.C. 10a et seq.) unless it is determined that it is inconsistent with the public interest, impracticable to comply with such a requirement or that it would unreasonably increase the cost of articles, materials, or supplies. The exception shall be noted in the specifications and documentation to justify the exception will be retained in the grant file for record.  
  
Travel supported by U.S. Government funds under this cooperative agreement shall use U.S.-flag air carriers (air carriers holding certificates under 49 U.S.C. 41102) for international air transportation of people and property to the extent that such service is available, in accordance with the International Air Transportation Fair Competitive Practices Act of 1974 (49 U.S.C. 40118) and the interpretative guidelines issued by the Comptroller General of the United States in the March 31, 1981, Amendment to Comptroller General Decision B138942.  
  
The grantee agrees that it will comply with the Cargo Preference Act of 1954 (46 U.S.C. 1241), as implemented by Department of Transportation regulations at 46 CFR 381.7, which require that at least 50% of equipment or materials, which may be transported by ocean vessel, shall be transported on privately owned U.S.-flag commercial vessels, if available.
11. Prior to the start of any construction activity (minor renovations only authorized under this cooperative agreement), the grantee shall ensure that all applicable Federal, State, and local permits and clearances are obtained.



Department of Homeland Security  
FEMA  
Grant Programs Directorate

**AWARD CONTINUATION  
SHEET**  
**Cooperative Agreement**

PAGE 4 OF 4

PROJECT NUMBER 2009-SR-24-K023

AWARD DATE 05/14/2009

**SPECIAL CONDITIONS**

12. If a Grantee has an indirect cost rate approved by a cognizant Federal Agency, that includes a modified off-campus rate, the modified rate will apply. Copies of the Federal approved rate must be submitted and become part of the official file.

If the Grantee has a third party managing the grant, FEMA will only pay the direct costs associated with the management of the grant. Indirect costs of the third party will not be applied to the total direct costs of the grant, and the direct costs associated with the management of the grant should be entered under the contractual budget object class on the SF 424A, non-construction budget form. Copies of the Federal approved indirect cost rate must be submitted and become part of the official file.

Indirect Cost Rate Agreements that are submitted will be reviewed and negotiated if necessary. Applicants must consider the number of Task Force Members that are assigned to the Sponsoring Agency, when requesting to apply the indirect cost rate agreement.

*Jan*



Department of Homeland Security, FEMA

Grant Programs Directorate

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Washington, D.C. 20531

Memorandum To: Official Grant File

From: Jeffrey Hall, NEPA Liaison

Subject: Incorporates NEPA Compliance in Further Developmental Stages for County of Los Angeles Fire Department

The recipient shall comply with all applicable Federal, State, and local environmental and historic preservation (EHP) requirements and shall provide any information requested by FEMA to ensure compliance with applicable laws including: National Environmental Policy Act, National Historic Preservation Act, Endangered Species Act, and Executive Orders on Floodplains (11988), Wetlands (11990) and Environmental Justice (12898). Failure of the recipient to meet Federal, State, and local EHP requirements and obtain applicable permits may jeopardize Federal funding. Recipient shall not undertake any project having the potential to impact EHP resources without the prior approval of FEMA, including but not limited to communications towers, physical security enhancements, new construction, and modifications to buildings that are 50 years old or greater. Recipient must comply with all conditions placed on the project as the result of the EHP review. Any change to the approved project scope of work will require re-evaluation for compliance with these EHP requirements. If ground disturbing activities occur during project implementation, the recipient must ensure monitoring of ground disturbance and if any potential archeological resources are discovered, the recipient will immediately cease construction in that area and notify FEMA and the appropriate State Historic Preservation Office. Any construction activities that have been initiated prior to the full environmental and historic preservation review will result in a non-compliance finding.

*John*



Department of Homeland Security  
FEMA  
Grant Programs Directorate

**GRANT MANAGER'S MEMORANDUM, PT. I:  
PROJECT SUMMARY**

**Cooperative Agreement**

PROJECT NUMBER

2009-SR-24-K023

PAGE 1 OF 1

This project is supported under Consolidated Security, Disaster Assistance, and Continuing Appropriations Act, 2009, P.L. No. 110-329.

**1. STAFF CONTACT (Name & telephone number)**

Marilynn Grim  
(202) 646-4251

**2. PROJECT DIRECTOR (Name, address & telephone number)**

Marcela Falcon-Gallegos  
Staff Assistant  
12685 Osborne Street  
Pacoima, CA 91331-2129  
(818) 890-5700

**3a. TITLE OF THE PROGRAM**

FY 2009 Urban Search & Rescue Readiness Cooperative Agreement

**3b. POMS CODE (SEE INSTRUCTIONS  
ON REVERSE)**

**4. TITLE OF PROJECT**

FY 2009 Urban Search and Rescue Readiness Cooperative Agreement

**5. NAME & ADDRESS OF GRANTEE**

County of Los Angeles Fire Department  
P.O. Box 910901  
Los Angeles, CA 90063-3294

**6. NAME & ADDRESS OF SUBGRANTEE**

**7. PROGRAM PERIOD**

FROM: 05/01/2009 TO: 08/31/2010

**8. BUDGET PERIOD**

FROM: 05/01/2009 TO: 08/31/2010

**9. AMOUNT OF AWARD**

\$ 1,036,910

**10. DATE OF AWARD**

05/14/2009

**11. SECOND YEAR'S BUDGET**

**12. SECOND YEAR'S BUDGET AMOUNT**

**13. THIRD YEAR'S BUDGET PERIOD**

**14. THIRD YEAR'S BUDGET AMOUNT**

**15. SUMMARY DESCRIPTION OF PROJECT (See instruction on reverse)**

The purpose of this agreement is to continue the development and maintenance of the nation's Urban Search and Rescue to be able to perform collapsed structure rescues during disaster response. Specifically, this agreement provides a mechanism for distribution of grant funding for 28 US&R Task Forces to perform training, equipment, and administration. Task Forces with Advisory Committee Working Group membership are being provided additional funding to assist with their administration of these meetings.